



**Draft - YVCOG EXECUTIVE COMMITTEE AGENDA - Draft**

**Monday, November 16, 2015**  
**1:30 p.m.**

The 300 Building  
311 North 4<sup>th</sup> St, Ste 204, Yakima

**YVCOG EXECUTIVE COMMITTEE MEMBERS:**

Jim Restucci, Chair, Mayor, City of Sunnyside  
John Hodkinson, Vice-Chair, Member-at-Large  
Mike Leita, Commissioner, Yakima County  
Maureen Adkison, Council Member, City of Yakima  
Dan Olson, Council Member, City of Union Gap – Area 1 Representative  
Loren Belton, Mayor, City of Toppenish – Area 2 Representative  
Mario Martinez, Mayor, City of Mabton – Area 3 Representative

- ❖ **CALL TO ORDER** – The November 16, 2015 meeting of the YVCOG Executive Committee will come to order at \_\_\_\_ p.m.
- ❖ **INTRODUCTIONS / ROLL CALL**
- ❖ **APPROVAL OF MINUTES** – *October 19, 2015*
- ❖ **PUBLIC COMMENT POLICY** – *It is the policy of the YVCOG Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting*

**NEW BUSINESS**

1. Correspondence  
*Larry Mattson, Executive Director*  
*2016 Rural Communities Development Initiative grant cycle*  
*Action: Informational*
2. Human Resources Employee Manual  
*Larry Mattson*  
*Employee Manual review / WCIA legal currently reviewing*  
*Action: Informational*
3. 2016 Outstanding Service Award  
*Larry Mattson*  
*Action: Discuss nominees; select recipient*
4. Contracts  
*Larry Mattson*  
*Granger PSA for GMA Updates (Need to know amount)*  
*Action: Approve and authorize Chair to sign.*

5. Program Updates  
*Shawn Conrad, Senior Planner, and Joseph Calhoun, Planner*  
*Action: Information.*
6. Homeless Program  
*Tim Sullivan, Manager*  
Program update  
*Action: Information.*
7. Authorize Participation in the Washington Public Employee's Retirement System (PERS), by Resolution 2015-6  
*Larry Mattson*  
Authorize participation in the Washington Public Employee's Retirement System effective January 1, 2016  
*Action: Approve and authorize Chairman to sign.*
8. Authorizing Obtaining 'Absolute' Social Security Coverage, by Resolutions 2015-7  
*Larry Mattson*  
Authorize the Executive Director to execute an agreement with the State of Washington to secure Social Security coverage of eligible employees.  
*Action: Approve and authorize Chairman to sign.*
9. Authorizing the Executive Director to sign an Interlocal Agreement and join AWC Benefit Trust, by Resolution 2015-8  
*Larry Mattson*  
Authorize the Executive Director to enter into an Interlocal agreement with The Association of Washington Cities Employee Benefit Trust creating a joint self-insure health benefit plan and programs.  
*Action: Approve and authorize the Chair to sign.*
10. Authorizing Opening a Business Account to be held at Keybank, by Resolution 2015-9  
*Larry Mattson*  
Authorize Christina Wickenhagen to open the Yakima Valley Conference of Governments business account at Keybank.  
*Action: Approve and authorize the Chair to sign.*
11. Appointing an Auditing Officer and alternate Auditing Officer for Yakima Valley Conference of Governments' Business Banking Accounts, by Resolution 2015-10  
*Larry Mattson*  
Authorize Auditing Officer and alternate Auditing Officers at Keybank  
*Action: Approve and authorize the Chair to sign.*
12. Authorizing the closing of Yakima Valley Conference of Governments Advance Travel Account, by Resolution 2015-11  
*Larry Mattson*  
Authorize Lauris Mattson, Executive Director to close the Advanced Travel Fund held at American West Bank  
*Action: Approve and authorize the Chair to sign.*
13. Authorizing Yakima Valley Conference of Governments to enter into the Deferred Compensation Program, by Resolution 2015-13  
*Larry Mattson*  
Authorize Yakima Valley Conference of Governments enter into the Deferred Compensation Program through Department of Retirement Systems.  
*Action: Approve and authorize the Chair to sign.*

14. Articles of Association - Proposed Amendment

*Larry Mattson*

Article VIII: Remove Yakima County as the Fiscal Agent of Yakima Valley Conference of Governments

*Action: Approve recommendation to General Membership for their consideration Dec. 9.*

15. Monthly Budget Report

*Chris Wickenhagen, Deputy Director*

- October 2015 Budget Report.

*Action: Approval.*

- October 2015 Cash Flow Statement.

*Action: Information.*

16. Approval Of Vouchers

*Action: Review, approval and authorization of signatures.*

17. December 9, 2015 General Membership Meeting

*Jessica Hansen, Office and Communication Specialist*

- Location: Yakima – The Hilton Garden Inn – 401 E. Yakima Ave

- Program:

*i. Yakima Basin Watershed Improvement Plan – Mike Leita, Yakima County Commissioner*

*ii. LEAD – Law Enforcement Against Drugs; Kal Fuller, Grandview Chief of Police, and Orest Wilson, Sergeant, Washington State Patrol*

- 2016 Budget

*Action: Adopt 2016 budget*

- 2015 Outstanding Service Award

❖ **OLD BUSINESS**

❖ **OTHER BUSINESS**

❖ **PUBLIC COMMENT**

❖ **ADJOURN** at \_\_\_\_\_ p.m.

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