

MEMORANDUM

TO: All YVCOG MPO and RTPO Member Jurisdictions; Roger Arms, WSDOT SCR

FROM: J. Page Scott, Executive Director

DATE: **December 19, 2011**

SUBJECT: FFY 2010-11 Third STP Regional Call for Projects

The Yakima Valley MPO/RTPO has issued a third federal fiscal years (FFYs) 2010 and 2011 Surface Transportation Program (STP) Regional call for projects. The STP provides flexible funding that may be used by states and localities for projects on any federal-aid highway, including the National Highway System (NHS), bridge projects on any public road, transit capital projects, and intra-city and intercity bus terminals and facilities. **The STP sub-committee suggested, the full TAC recommended and the MPO/RTPO Executive Committee approves the \$1.5 million pool of STP funds to be used for PE-only projects.** Funds are allocated to the MPOs/RTPOs by WSDOT Highways & Local Programs Division for regional prioritization and selection.

Applications will be available for download on YVCOG's website at www.yvcog.org after December 19, 2011

Project applications due to YVCOG by Thursday, **March 1, 2012 by 5:00pm.**

Program Requirements

To be eligible to receive federal STP Regional funding the project must be on a road functionally classified either as a rural minor collector or higher classification or as an urban collector or higher classification. The current functional classification of roadways can be viewed at: <http://www.wsdot.wa.gov/mapsdata/travel/hpms/functionalclass.htm#FuncClassMap>. Generally, all YVCOG MPO and RTPO members are eligible to receive STP Urban funding. Only projects seeking funding for preliminary engineering (PE) will be considered for this call.

Estimated Funding

Available funding for this second call for projects is **\$1,570,543**. Project sponsors should submit projects for regional prioritization that can be implemented with up to **\$250,000** of STP Regional funding.

Match requirement

The lead agency/jurisdiction (or co-lead agencies) will be responsible to provide a minimum required 13.5% match for STP funds; the maximum federal STP participation on any project is 86.5%.

Selection Process

All proposals will be reviewed by YVCOG staff to ensure that they are complete and eligible to receive STP Regional funding. The TAC will evaluate project applications and develop a prioritized list of projects. **The TAC recommends continued suspension of the Yakima Valley MPO/RTPO STP Regional Prioritization Money Division rules for the 2010-2011 funding cycle.** The MPO/RTPO Executive Committee will make final decisions on the projects to be funded.

Application Materials to be Submitted

Project application submittals must include the following to be considered:

- A completed and signed application. **Council meeting minutes, a letter from the Mayor or City Manager, or some other evidence that the legislative body is aware that STP funds are being applied for is indicated by a required signature on the application.**
- A 1-page project vicinity map (8.5” x 11”), and
- Supporting documentation.

Note: Many questions in the application ask for specific data (traffic counts, freight classification, collisions, etc.). Some of this data may need to be collected or requested from other agencies. Please plan accordingly to meet the STP Regional competitive application deadline.

Submittal Process

Electronic or hard-copy applications may be submitted. Hard-copy application materials must be submitted with one (1) original signed application. Additionally, please send an electronic application with all application materials attached electronically. **YVCOG must receive applications and all materials by 5:00 p.m. on Thursday, March 1, 2012.**

Completed applications may be mailed, delivered or emailed to YVCOG at the following address:
Yakima Valley Conference of Governments
311 North 4th Street, Suite 202
Yakima, WA 98901
email: lacombed@yvcog.org

Timeline

Date	Action
December 19, 2011	Call for projects issued. Applications materials made available.
March 1, 2012	Applications due to YVCOG.
March 6, 2012	TAC STP review subcommittee meets to review/score applications.
March 8, 2012	TAC recommendations made to MPO/RTPO Executive Committee.
March 19, 2012	MPO/RTPO Executive Committee meeting to consider TAC recommendations.
March 23, 2012	Award letter mailed to funded project applicants.

Program Contacts

STP Application questions: Deb LaCombe, YVCOG at 509-574-1550.

STP Eligibility questions: Roger Arms or Brian Hunter, WSDOT SCR at 509-577-1780.

JPS:DL
Enclosure